Facility-Specific Documents Check-Off Sheet

For: Children’s Hospital of Orange County (CHOC)

Important Note: Carefully read and follow all steps listed below.

**KEEP ALL OF YOUR ORIGINAL PRINTED DOCUMENTS**, as many facilities will collect these from you the first week.

You will receive an email from Academic Affiliations with your username and temporary password once you have been registered by the Clinical Placement Team. The email will contain instructions on how to access and complete the Cornerstone Modules: Virtual RN Student Curriculum.

Please complete the training prior to your first day of clinical.

NOTE: You may receive reminder emails from ces.mail@csod.com, these are from CHOC and not spam. Below is an example for your reference.

**External Email Use Caution and Confirm Sender**

Dear [Name],

Your training is due for the following item:

Title: Virtual RN Student Curriculum
Class Description:
Training Hours: 0 Hours 0 Minutes
Current Training Status: Registered

Training Due Date: 1/9/2023

**Instructions will be sent to your CSUF email address, please check your email regularly**

Review the following documentation for the first day of your clinical rotation:

- CHOC Parking Map: print a copy and keep it for yourself.
- CHOC Parking Permit: print a copy to place on your dashboard.

**Besides the training, you do not need to submit any facility-required documentation for CHOC.**

I have reviewed all instructions and materials, as well as verified and completed all requirements listed above, that are specified by the facility I will be attending.

Name (print): _____________________________
Signature: _____________________________ Date Reviewed: ___________________________