Please follow this guide as you complete the Cal State Apply application for the RN-BSN program. This will ensure that you complete the application correctly. If you complete the application incorrectly, you may be required to re-apply and pay the $55 application fee again.

Cal State Apply:

An applicant must complete an application through Cal State Apply to be considered for admission! The RN-BSN program admits twice an academic year (Fall and Spring). Please see below for the application period for each cycle:

<table>
<thead>
<tr>
<th>Fall Application</th>
<th>Spring Application</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 1 to January 15</td>
<td>August 1 to August 31</td>
</tr>
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</table>

There is a non-refundable $55 fee! If you applied to the School of Nursing for the RN-BSN program in the past, please email bsn@fullerton.edu and provide your Campus-Wide ID. The Pre-Enrollment Advisor will walk you through the application process.

Once the application has been completed, Cal State Fullerton will send an email with a Campus-Wide ID (CWID) number. Please understand that you will not receive your CWID immediately after you apply. You will need to be patient as it may take a few days for your application to process. It’s important to note that the School of Nursing does not provide this information for you. This will come from the Office of Admissions.

Official Transcripts:

Official Transcripts must be mailed to the School of Nursing from all regionally accredited institutions attended. No electronic transcripts will be accepted by the School of Nursing! The School of Nursing will submit your official transcripts to the Office of Admissions on your behalf. It may take time for your transcripts to be processed and your student portal to be updated. Please be patient! Only one set of your official transcripts are required. You do not need to submit a copy to the School of Nursing and the Office of Admission – only submit your transcripts to the address below:

California State University, Fullerton
School of Nursing, EC 190
ATTN: Laurel Replogle
800 N. State College Blvd.
Fullerton, CA 92831

An applicant can be denied if official transcripts are not received by the deadline. Please see below for the deadlines for each application cycle. The Advisor cannot review your application until all transcripts are received.

Due to the volume of transcripts submitted to the School of Nursing, we cannot provide confirmation of received transcripts. If you would like to know that the Pre-Enrollment Advisor received your transcripts, please hand-deliver to the main office of the School of Nursing to Laurel Replogle’s mailbox (EC, 190).

<table>
<thead>
<tr>
<th>Fall Application</th>
<th>Spring Application</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 15</td>
<td>September 15</td>
</tr>
</tbody>
</table>

Please make sure that your transcripts are current. If you submit a transcript that is not current, you will be required to submit another copy to the School of Nursing.

Please visit the School of Nursing’s website for more information.
School of Nursing (RN-BSN Program Only)

Cal State Apply, Step-By-Step Application Guide

Step-By-Step Guide

Visit Cal State Apply (https://www2.calstate.edu/apply) and scroll down to select “transfer” as shown below.

Disclaimer: No matter if you are a transfer student with only 60 or more semester units, acquired an Associate degree, or a bachelor’s degree holder, you must select “TRANSFER” for the RN-BSN program.

Please visit the School of Nursing’s website for more information.
Choose the Term from “Select a Term to Apply for”.

Transfer

If you've studied at another college or university and now want to transfer to the California State University, this is the place to learn what you need to be admitted and to start your application.

If you have an account on the Cal State Apply website (this year or last), enter your username and password and click “Sign In”. If you have not yet created an account, click “Create an Account”.

Disclaimer: If you created an account with CSU Mentor (previous application system for Cal State Fullerton), you will not be able to use the same username and password. You must create an account through Cal State Apply.

Please visit the School of Nursing’s website for more information.
Once you create your account, you will be directed to “Complete your Profile” and select your “Degree Goal”.

The RN-BSN program is an undergraduate program. If you have a bachelor’s degree from a regionally accredited institution, you will select “Undergraduate” as you are obtaining another bachelor’s degree. Please note that there are two options to select after you choose “undergraduate”.

If you have no previous bachelor’s degree or higher degree, you will follow option (A). If you have a bachelor’s or higher degree, you will follow option (B).

If you select the wrong “Degree Goal”, you will be required to log back into your application or create an additional application and pay the $55 application fee again! Make sure that you are selecting the correct option. Use the example below.

Please visit the School of Nursing’s website for more information.
(A)

If you have 60 semester units and/or an Associate’s degree, you must select “First Bachelor’s Degree (Seeking your first bachelor’s degree and have not earned a prior bachelor’s degree).

You will then need to select “Transferring from a community college ...” and “Greater than or equal to 60 units ...”

**Degree Goal**

* What degree, credential or certificate are you applying for?

- [ ] First Bachelor’s Degree (Seeking your first bachelor’s degree and have not earned a prior bachelor’s degree)
- [ ] Transferring from a community college or four-year institution

**Which of the following best describes your current educational status?**

- [ ] Graduating High School Senior or equivalent (with or without college coursework prior to High School graduation)
- [ ] Transferring with an Associate Degree for Transfer (AA-T/ AS-T) awarded by a California Community College
- [ ] Transferring from a community college or four-year institution

**How many college credits will you have earned when you enroll at the CSU campus to which you are applying?**

- [ ] Less than 60 semesters or 90 quarter hours (equivalent to Sophomore or below)
- [ ] Greater than or equal to 60 semesters or 90 quarter hours (equivalent to Junior or Higher)

(B)

If you have a bachelor’s degree from a regionally accredited institution, you must select “Second Bachelor’s Degree (already earned a bachelor’s degree and are seeking another one)”.

**Degree Goal**

* What degree, credential or certificate are you applying for?

- [ ] First Bachelor’s Degree (Seeking your first bachelor’s degree and have not earned a prior bachelor’s degree)
- [ ] Second Bachelor’s Degree (already earned a bachelor’s degree and are seeking another one)
- [ ] Graduate (e.g. Master’s, Doctoral) or Professional’s Degree
- [ ] Teaching Credential Only (e.g. Single or Multiple Subject, PPS, Librarian, Admin, CalStateTEACH)
- [ ] Certificate

*Please visit the School of Nursing’s website for more information.*
You will then need to answer the following questions to finish this page. Once you finish all sections on this page, select “Save Changes”.

If a “Program Plans” box appears, select the term from the drop-down menu as your start term. You will then want to select “CSU Fullerton” in the Campus Name drop-down. This will provide you with the option to see the program available and make it easier to find the RN-BSN program.

You will need to select the format in which you would like to complete the RN-BSN program. If you need to switch format, you must complete a petition form from your advisor. It is not a guarantee that the petition will be approved.

Please read below for a brief understanding of the formats:

**Students in the Campus-Based Pathway** will complete nursing courses at the main Fullerton and/or Irvine Campus. There will be one course (NURS 402L) that is offered off-campus. This clinical/lab course will be available to students within the following counties: Orange, Riverside, Los Angeles, and San Bernardino.

**Students in the Distance-Based Pathway** will complete nursing courses online; however, there are two courses that will be offered offline/in-person. The two clinical/lab courses (NURS 340L and NURS 402L) will be available to students in the following counties: Orange, Riverside, Los Angeles, and San Bernardino.

Please visit the School of Nursing’s website for more information.
Once you select the format you would like to complete the program, select “I am Done, Review my Selections.” This will be toward the top of the page.

On the next screen, you will need to verify that you selected the corrected program and format. Click “Continue to My Application”.

Please visit the School of Nursing’s website for more information.
Quadrant 1: Personal information

You will need to complete each section under Personal Information:

Disclaimer: If your academic records are under more than one name, please be sure to indicate “YES” in the Alternative Name field and list out any other names that may be on your transcripts or other application records.

Please visit the School of Nursing’s website for more information.
School of Nursing (RN-BSN Program Only)

Cal State Apply, Step-By-Step Application Guide

Quadrant 2: Academic History:

*College Attended:* Include all colleges you have attended

*Transcript Entry:* You ARE NOT required to enter individual courses into your application. You may select “I am not adding any college transcripts” in this section. Submission of official transcripts to the School of Nursing is required. **NO ELECTRONIC TRANSCRIPTS WILL BE ACCEPTED BY THE SCHOOL OF NURSING.**

GPA Entries: Enter the grade point average (GPA) information for each institution attended as it appears on the transcript from each institution. If you are unable to locate the GPA on your transcript or you are not sure which GPA to use, estimates are acceptable! The information will be verified upon receipt of your official transcript(s).

Standardized Tests: Regardless of citizenship, all applicants whose native language is not English must submit proof of English proficiency with an acceptance score on the TOEFL, IELTS, or PTE. Please visit the CSU Fullerton Admission website for score requirements. The School of Nursing does not require any additional standardize tests.

Please visit the School of Nursing’s website for more information.
Quadrant 3: Supporting Information

*Educational Opportunity Program (EOP):* You will have the option to fill this section out; however, you are not required.

The Educational Opportunity Program (EOP) is designed to improve access and retention of historically low-income and educationally disadvantaged students. EOP students have the potential and demonstrated motivation to perform satisfactorily at a CSU, but they have not been able to realize their fullest potential because of their economic or educational background. The program provides admission and academic assistance to EOP-eligible undergraduate students. In many cases, the program offers financial assistance to eligible students. Campuses tailor their programs to accommodate the needs of their student population.

Please visit the School of Nursing’s website for more information.
Quadrant 4: Program Materials

After you click on the last quadrant “Program Materials”, select the name of the format to which you are applying to open up the portion of the application.

This quadrant is for the School of Nursing! Make sure that you include all required documents and answer each section to help the reviewer of your application. Your application cannot be reviewed until all sections are answered, submitted, and official transcripts are received by the School of Nursing.

On the next page, you will see a series of tabs:

You must complete each tab! Failure to include information can result in your application to be denied.

Documents: Read the instructions that are included on this page.

You must list and upload ALL OFFICIAL TRANSCRIPTS from every college/university attended. Do not only list your nursing program. You can include unofficial transcripts in one upload (if the file is 15 MB or less). The application provides you with 5 unofficial transcripts uploads. If you have more than 5 official transcripts, please merge together.

Please visit the School of Nursing’s website for more information.
Questions: Please complete each section.

Additional Information: Fill in all areas in this section to complete the last quadrant of the application.

Additional Information

* Have you previously applied to the CSUF RN-BSN program?
  - Yes  - No

  If yes, which term did you previously apply?
  

* Were you previously enrolled in the CSUF RN-BSN program (NOT including Jump Start courses)?
  - Yes  - No

  If yes, please indicate last term completed:
  

* Have you completed an RN-BSN Jump Start course through CSUF? (Check all that apply)
  - No, I have not completed any CSUF RN-BSN Jump Start Courses
  - NURS 305
  - NURS 310
  - NURS 340/L

* Have you already completed your Associate Degree in Nursing?
  - Yes  - No

* Please indicate the term you completed or will complete your ADN:
  

Please visit the School of Nursing’s website for more information.
Once all sections have been filled, please select “Save and Continue”.

Once all areas of the application has been completed, please click “Save and Continue”. You will then be asked to pay the $55 application fee.

If you have any questions about your application, please email bsn@fullerton.edu.

Please visit the School of Nursing’s website for more information.