Cal State Apply RN-BSN Application Guide

Thank you for your interest in the RN-BSN pathway within the School of Nursing at California State University, Fullerton (CSUF). This upper-division nursing degree pathway is for registered nurses (RNs) wishing to earn a Bachelor of Science in Nursing (BSN). This pathway admits twice per academic year, Fall and Spring. There is a non-refundable application fee. No late applications are accepted.

To assist you with this step in your process, the School of Nursing as created the following application guide. Please review this guide in its entirety prior to beginning your application. For further assistance, contact the Pre-Enrollment Advisor at nursing@fullerton.edu.

Important Dates

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<th>Spring Application Cycle</th>
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<td>Cal State Apply Application</td>
<td>Open August 1 to August 31</td>
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<td>Official Transcripts</td>
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<td>Official AP/IB Scores</td>
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Official transcripts and AP/IB scores must be submitted to the Office of Admissions. Electronic transcripts are preferred. For more information about official transcripts, visit the Office of Admissions website.

To provide timely admission decisions, the School of Nursing has set a transcript deadline which differs from the CSUF transcript deadline for transfer students. You will be held to the timeline above. An applicant will be denied if official transcripts and AP/IB scores are not received by the deadline.

Once you complete your Cal State Apply application, the Office of Admissions at CSU Fullerton will begin to process your application. Once processed, you will receive an email with your Campus-Wide ID (CWID) number. Check your spam folder for emails from admissions@fullerton.edu. Your CWID will allow access to your CSUF student portal. Within the student portal, you can view details on your application status, create your CSUF email address, and much more.
1. To access the Cal State Apply application visit https://www2.calstate.edu/apply. Scroll down and select “Transfer” to begin.

2. Select the term you are applying to from the dropdown.

3. If you previously created a Cal State Apply account, enter your username and password to sign in. If you have not created an account, select “Create an Account”. If you created an account with CSU Mentor (previous application system for Cal State Fullerton), you will not be able to use the same username and password. You must create an account through Cal State Apply.
4. After logging in, you will be directed to your “Extended Profile”. If you have no previous bachelor’s degree, follow option (A). If you have a bachelor’s or higher degree, follow option (B).

**Option (A)**

1. **Degree Goal**
   - What degree, credential or certificate are you applying for?
     - First Bachelor's Degree (Seeking your first bachelor's degree and have not earned a prior bachelor's degree)
     - Second Bachelor's Degree and Beyond (e.g. Master's, Teaching Credential, Certificate, Doctoral)
   - Which of the following best describes your current educational status?
     - Graduating High School Senior or equivalent (with or without college coursework prior to High School graduation)
     - Transferring with an Associate Degree for Transfer (AA/T/ AS/T) awarded by a California Community College
     - Transferring from a community college or four-year institution
   - By the time you enroll at the CSU campus you are applying to, how many college credits will you have earned?
     - 0 - 59 semester credits
     - 60+ semester credits

**Option B**

1. **Degree Goal**
   - What degree, credential or certificate are you applying for?
     - First Bachelor's Degree (Seeking your first bachelor's degree and have not earned a prior bachelor's degree)
     - Second Bachelor's Degree and Beyond (e.g. Master's, Teaching Credential, Certificate, Doctoral)
   - Please select one or more of the following degree goals.
     - Second Bachelor's Degree (already earned a bachelor's degree and are seeking another one)
     - Graduate (e.g. Master's, Doctoral) or Professional's Degree
     - Teaching and Service Credential Only (e.g. Single or Multiple Subject, Special Education, PPS, Librarian, Admin, CalStateTEACH)
     - Certificate

2. **Returning**
   - Are you applying to return to the CSU campus which you previously attended, and intend to complete the same degree?
     - Yes
     - No

3. **US Military Status**
   - Have you ever served in the United States military?

4. **International Applicant**
   - Do you have or will you require an F1 Visa (student) or J1 Visa (exchange) to study at the California State University (CSU)?
     - No
     - Yes

5. Complete the remaining questions on this page. Read each question carefully. Once all sections are complete, select “Save Changes”.

6. You will be directed to the “Add Programs” page. In the search box, search RN-BSN. Before you select your desired major and format, ensure “CSU Fullerton” is listed under Campus Name.
a. The RN-BSN pathway is offered in two formats, Campus and Distance. Select your desired format to continue the CSU Fullerton RN-BSN application. Once you select the format you would like to complete the program, select “Continue”.

   i. Campus – Students in this format will complete nursing courses in-person at CSU Fullerton and the off-campus locations for NURS 402L. Clinical sites for NURS 402L are offered within Los Angeles County, Orange County, Riverside County, and San Bernardino County.

   ii. Distance – Students in this format will complete nursing lectures online. Students are required to attend two in-person labs to satisfy graduation requirements, NURS 340L and NURS 402L. NURS 340L will be completed at CSU Fullerton. Clinical sites for NURS 402L are offered within Los Angeles County, Orange County, Riverside County, and San Bernardino County.


   a. Quadrant 1: Personal Information

      i. Complete each section under Personal Information. If your academic records are listed under multiple names, indicate “Yes” in the “Alternative Name” field and list those other names.

   b. Quadrant 2: Academic History

      i. For “College Attended”, include all previously attended institutions. Enter the grade point average (GPA) for each institution as it is listed on the respective transcript. If you attended a college-level institution outside the United States, include this information on your application and send CSU Fullerton an evaluation report from an approved professional organization, a copy of the original transcript or marks sheet. If the transcript is in a language other than English, a word-for-word translation must also be submitted. For more information on providing foreign credentials, visit the international admissions site.
c. Quadrant 3: Supporting Information
   i. In this section, enter any relevant professional or academic achievements. Visit the Applicant Help Center to review the available categories. Consider the achievement and select the most appropriate category. Once you submit your application, you cannot edit previously entered achievements, but you can add new entries.

d. Quadrant 4: Program Materials
   i. This section is reviewed directly by the School of Nursing. Include all required documents; answer each question, and complete each tab. Begin by reading the information on the “Home” tab. Unofficial transcripts and unofficial AP scores can be uploaded through the “Documents” tab.

8. Once all areas of the application have been completed, “Save and Continue”. You will be directed to pay the non-refundable application fee. The School of Nursing cannot provide a fee waiver code toward your application.

9. Celebrate! You submitted your School of Nursing application. Monitor your inbox daily to ensure you don’t miss an important email from admissions@fullerton.edu or nursing@fullerton.edu. If you have any questions about your application, email nursing@fullerton.edu or visit the Frequently Asked Questions section on the School of Nursing website.