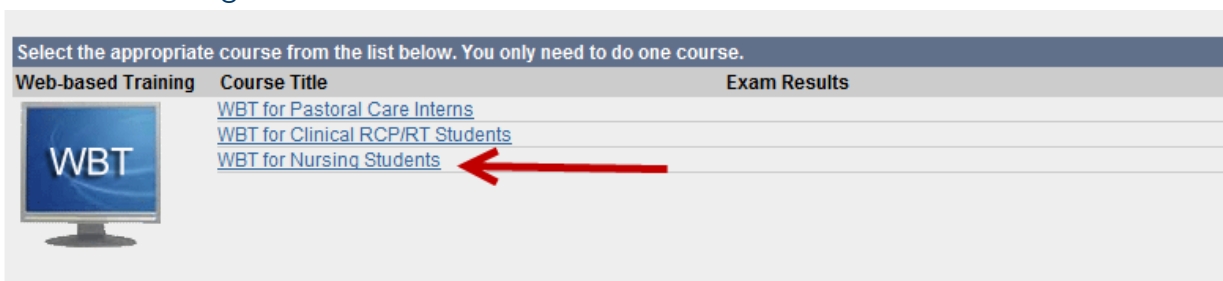


Epic Training for Student Nurses

SMMC uses Epic as our electronic medical record. Your Epic access will be activated after you complete the web-based training (WBT) for HIPAA, Corporate Compliance, and Epic. While we realize that HIPAA information is included in school course work, our organization requires that anyone with access to patient information completes our HIPAA and Compliance training.

To complete WBT:

1. Open the WBT site: <https://apps.memorialcare.org/studentNursing/>
2. Log in using your SMMC user ID, or "N" number, provided by your instructor and the password: trainmenow
3. Complete the HIPAA and Compliance test
4. Once those are complete, you will see links to the student modules. Be sure to open the link for "WBT for Nursing Students"



5. The course contains several short modules. After viewing all the modules, there will be a link to the Epic post test. Successful completion of the Epic post test sends an automatic message to our security team to activate your Epic access. **IMPORTANT NOTE:** it takes approximately 48 hours for the messages to cross all the interfaces and your code to be active. Please do not wait until the day before your first day of clinical to complete the training.

Returning Students:

If you completed the WBT for a previous clinical rotation at SMMC or any of the other MemorialCare hospitals, you do not need to retake it. Your access to Epic will be reactivated. (You are always free to review any of the modules at any time.)

However, because HIPAA and Compliance training are an annual requirement, you may need to retake one or both of those exams. By logging on to the training site, you will be notified if you HIPAA or Compliance has expired.